

CATFIELD PARISH COUNCIL

To: Members of Catfield Parish Council

You are duly summoned to attend the next meeting of Catfield Parish Council to be held at 7.00pm on **Wednesday 5th April 2023** at Catfield Village Hall.

S Cunningham

Susie Cunningham

Date: 30th March 2023

Clerk, Catfield Parish Council

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07555 197530

Public Attendance

Members of the public and press are welcome to attend.

At item 4, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration and will be followed by any County/District Councillors' reports.

AGENDA

- 1. Apologies and approval of absences**
- 2. Declarations of interests**
- 3. To approve as accurate minutes of the previous meeting**
- 4. Public participation session (10 minutes)**
 - 4.1 Public
 - 4.2 Cllr Grove-Jones
 - 4.3 Cllr Taylor
 - 4.4 Cllr Price
- 5. Matters Arising**

Report on actions from the previous meeting
- 6. Planning**
 - 6.1 PF/23/0382 – 15 St Catherines Avenue – Erection of single storey rear extension
 - 6.2 PF/21/3414 – Milestones Hospital, The Street – Re-consultation of conversion of the former Milestones Hospital to a residential development consisting of 21 dwelling houses and internal renovation works.
 - 6.3 PF/23/0634 – Barneybees, Lime Road - Change of use of land from agricultural to amenity/garden land
 - 6.4 Any other planning matters
- 7. Highways & Road Safety**
 - 7.1 To discuss any update of possible pedestrian verge alongside the Mushroom site
 - 7.2 To discuss any update re Catfield route hierarchy
 - 7.3 To discuss update re light pollution from the FloGas site on Long Lane (toward Potter Heigham)
 - 7.4 Possible car parking arrangement for playing field
 - 7.5 Any other Highways or road safety issues

8. Environmental

- 8.1 Any Catfield Environmental Group updates
- 8.2 To discuss response from the EA/NE re the discharge of polluted water into the Ants Broads and Marshes SSSI.
- 8.3 Light pollution in Catfield
- 8.4 Any other Environmental issues

9. Correspondence

- 9.1 To discuss any update re mud on roads on and around Fenside
- 9.2 To discuss any update re request for bus shelter (village hall side/opposite on Parkers Close)
- 9.3 Any other correspondence

10. Update on Catfield United Charities area of land for possible allotments

11. To discuss any update re safety measures for Catfield Village Hall recreation ground

12. Finance

- 12.1 To approve payments
- 12.2 To discuss possible donation to Catfield Primary School for Coronation commemorative coins
- 12.3 To approve renewal of upcoming Microsoft subscription
- 12.4 To re-sign documentation to add Clerk as a delegate to new bank account
- 12.5 To discuss update re bank accounts
- 12.6 To review Asset Register
- 12.7 To discuss and agree Internal Auditor
- 12.8 To review and agree accounts to date
- 12.9 Any other financial matters

13. Filing of Parish Council records – update re Catalogue of Records & any Issues Arising

14. Policies - to review existing policies;

- 14.1 Data Protection
- 14.2 Financial Regulations
- 14.3 Standing Orders
- 14.4 Code of Conduct

15. Review Risk Assessment

16. Progress reports for information

- 16.1 All Saints Church
- 16.2 Poor's Trust
- 16.3 Village Hall
- 16.4 Any other reports

17. Matters for next Agenda and information

To confirm the date of the next meeting, scheduled for **17th May 2023**.
No decisions can be under this item, for information purposes only

To exclude the public

Under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for item 18 of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act, i.e., information relating to any individual.

18. Employment review