

CATFIELD PARISH COUNCIL

To: Members of Catfield Parish Council

You are duly summoned to attend the next meeting of Catfield Parish Council to be held at 7.00pm on **Wednesday 5th July 2023** at Catfield Village Hall.

S Cunningham

Susie Cunningham

Date: 30th June 2023

Clerk, Catfield Parish Council

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07555 197530

Public Attendance

Members of the public and press are welcome to attend.

At item 4, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration and will be followed by any County/District Councillors' reports.

AGENDA

1. **Apologies and approval of absences**
2. **Declarations of interests**
3. **To approve as accurate minutes of the previous meeting**
4. **Public participation session (10 minutes)**
 - 4.1 Public
 - 4.2 Cllr Taylor / Cllr Bayes
 - 4.3 Cllr Price
5. **Matters Arising**

Report on actions from the previous meeting
6. **Planning**
 - 6.1 Any update re PF/23/0861 - Malthouse Corner, Malthouse Lane, Catfield - Change of use of the land to a caravan site for single caravan for Gypsy and Traveller residential use; hard standing, portacabin and installation of cess tank (part retrospective)
 - 6.2 Any other planning matters
7. **Highways & Road Safety**
 - 7.1 Any update of possible pedestrian verge alongside the Mushroom site
 - 7.2 Update re possible car parking arrangement for playing field
 - 7.3 Any update re Lea Rd drain issue
 - 7.4 Any update re New Road tarmac
 - 7.5 Any other Highways or road safety issues
8. **Correspondence**
 - 8.1 To discuss any response from Highways re Fenside
 - 8.2 To discuss any update re Lea Road hedge/gate
 - 8.3 Update re proposed bus shelter

- 8.4 Update re Dangerous tree – New Road
- 8.5 Request received for possible new Noticeboard
- 8.6 Discuss Catfield magazine article regarding Parish Councillors
- 8.7 Complaint received re Dog Show at Catfield Village Fete
- 8.8 Any other correspondence

9. Environmental

- 9.1 Catfield Environmental Group updates
- 9.2 Any other Environmental issues

10. Recreation Ground Inspection Report Findings

11. Johnny Crowe Staithe

12. Finance

- 12.1 To review and approve quarterly Bank Reconciliation
- 12.2 To review and approve quarterly Accounts
- 12.3 Any update re adding Mrs Jeffreys to Lloyds bank account as a new signatory
- 12.4 Update re closure of Barclays Bank accounts
- 12.5 To approve payments
- 12.6 To approve individual training for new Cllrs unable to attend group session
- 12.7 Any other financial matters

13. Policies

To review existing policies:

- 13.1 Financial Regulations
- 13.2 Standing Orders

To consider new policy:

- 13.3 Social Media Policy

14. Filing of Parish Council records – update re Catalogue of Records

15. Communication between meetings

16. Any Update on the Allotments

17. Progress reports for information

- 17.1 All Saints Church
- 17.2 Poor's Trust
- 17.3 Village Hall
- 17.4 Any other reports

18. Standards Committee Hearing - To discuss recommendations made in respect of sanctions

19. Matters for next Agenda and information

To confirm the date of the next meeting, scheduled for **2nd August 2023**.
No decisions can be under this item, for information purposes only