

CATFIELD PARISH COUNCIL

To: Members of Catfield Parish Council

You are duly summoned to attend the next meeting of Catfield Parish Council to be held at 7.00pm on **Wednesday 4th October 2023** at Catfield Village Hall.

S Cunningham

Susie Cunningham

Date: 28th September 2023

Clerk, Catfield Parish Council

catfieldparishcouncil@gmail.com

07555 197530

Public Attendance

Members of the public and press are welcome to attend.

At item 4, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration and will be followed by any County/District Councillors' reports.

AGENDA

1. **Apologies and approval of absences**
2. **Declarations of interests**
3. **To approve as accurate Minutes of the previous meeting**
4. **Public participation session (10 minutes)**
 - 4.1 Public
 - 4.2 Cllr Taylor / Cllr Bayes
 - 4.3 Cllr Price
5. **Matters Arising**

Report on actions from the previous meeting
6. **Planning**
 - 6.1 Any update re PF/23/0861 - Malthouse Corner, Malthouse Lane, Catfield - Change of use of the land to a caravan site for single caravan for Gypsy and Traveller residential use; hard standing, portacabin and installation of cess tank (part retrospective)
 - 6.2 Any update re siting of mobile home on land off School Road/Ludham Road
 - 6.3 Any update re retrospective planning and other issues raised regarding Store Galore Containers
 - 6.4 Any other planning matters
7. **Highways & Road Safety**
 - 7.1 Update of possible pedestrian verge alongside the Mushroom site
 - 7.2 Update re possible car parking arrangement for playing field
 - 7.3 Any other Highways or road safety issues
8. **Environmental**
 - 8.1 Catfield Environmental Group Updates
 - 8.2 Discharge of polluted water into the Ants Broads and Marshes SSSI

- 8.3 Any other Environmental issues

9. Appointment of Two Catfield United Charities Trustees

10. Correspondence

- 10.1 To discuss any response from Highways re Fenside
- 10.2 To discuss correspondence regarding high light levels on Long Lane
- 10.3 Update re proposed bus shelter
- 10.4 Update re correspondence regarding renaming of Cannon Wake Court compensation
- 10.5 Update re correspondence regarding safety issues around recycling bins
- 10.6 Any other correspondence

11. Recreation Ground Inspection Report Findings

12. Finance

- 12.1 Update re closure of Barclays bank account
- 12.2 To note Bank Reconciliation
- 12.3 To note Accounts
- 12.4 To approve Payments
- 12.5 Any other financial matters

13. Policies

Annual review of existing policies:

- 13.1 Environmental Policy
- 13.2 Discuss amendments to existing Health & Safety Policy

To consider new policy:

- 13.3 Risk Management Policy

14. Discuss Proposal of PC Equality and Diversity Officer

15. Review of Charities Commission (for Catfield United Charities)

16. Update re filing of Parish Council records

17. Update on the Allotments

18. Progress reports for information

- 18.1 NALC Autumn Conference & AGM
- 18.2 All Saints Church
- 18.3 Poor's Trust
- 18.4 Village Hall
- 18.5 Any other reports

19. Matters for next Agenda and information

To confirm the date of the next meeting, scheduled for **1st November 2023**.
No decisions can be under this item, for information purposes only.