

CATFIELD PARISH COUNCIL

To: Members of Catfield Parish Council

You are duly summoned to attend the next meeting of Catfield Parish Council to be held at 7.00pm on **Wednesday 5th June 2024** at Catfield Village Hall.

S Cunningham

Mrs Susie Cunningham

Date: 30th May 2024

Clerk, Catfield Parish Council
catfieldparishcouncil@gmail.com
07555 197530

Public Attendance

Members of the public and press are welcome to attend.

At item 4, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration and will be followed by any County/District Councillors' reports.

AGENDA

1. **Apologies and approval of absences**
2. **Declarations of interests**
3. **To approve as accurate Minutes;**
 - 3.1 of the previous meeting
 - 3.2 of the annual parish meeting
4. **Public participation session (10 minutes)**
 - 4.1 Public
 - 4.2 Cllr Taylor/Cllr Bayes
 - 4.3 Cllr Price
5. **Matters Arising**

Report on actions from the previous meeting
6. **Planning**
 - 6.1 Update re Brownfield Development – Cllr Price initiative on Mushroom site
 - 6.2 Update re Milestones
 - 6.3 CL/24/0354 - Update re siting of mobile home on land off School Road/Ludham Road
 - 6.4 PF/23/2004 – Update re retrospective planning and other issues regarding Store Galore Containers
 - 6.5 PF/23/0861 – Any update - Malthouse Corner, Malthouse Lane, Catfield - Change of use of the land to a caravan site for single caravan for Gypsy and Traveller residential use; hard standing, portacabin and installation of cess tank (part retrospective)
 - 6.6 Any other planning matters
7. **Highways & Road Safety**
 - 7.1 Any update re Village Hall Bus Shelter
 - 7.2 To discuss Event traffic
 - 7.3 Any other Highways or road safety issues

8. Environmental

- 8.1 Catfield Environmental Group Updates
- 8.2 Discuss potential Community Orchard (CEG project)
- 8.3 Update re Clearance of field at end of Lea Road
- 8.4 Any other Environmental issues

9. Correspondence

To note correspondence received;

- 9.1 Re update on potential new noticeboard
- 9.2 Potential new Neighbourhood Watch group
- 9.3 RAF aircraft noise
- 9.4 Any other correspondence

10. Finance

- 10.1 Approval of the Certificate of Exemption
- 10.2 Approval of the Annual Return Governance Statement
- 10.3 Approval of the Accounting Statements of the Annual Return
- 10.4 To note the Internal Auditors Report and discuss matters raised
- 10.5 To approve payments
- 10.6 Update re new Savings Account
- 10.7 Any other financial matters

11. Discuss and agree Insurance Policy renewal

12. Communicating and conducting business between meetings

13. Policies – to review existing policies:

- 13.1 Complaints Policy
- 13.2 Data Protection Policy
- 13.3 Grievance Policy

14. Progress reports for information

- 14.1 All Saints Church
- 14.2 Poor's Trust
- 14.3 Village Hall
- 14.4 Any other reports

15. Matters for next Agenda and information

To confirm the date of the next meeting, scheduled for **3rd July 2024**.

No decisions can be under this item, for information purposes only.