

CATFIELD PARISH COUNCIL

To: Members of Catfield Parish Council

You are duly summoned to attend the next meeting of Catfield Parish Council to be held at 7.00pm on **Wednesday 28th May 2025** at Catfield Village Hall.

S Cunningham

Mrs Susie Cunningham

Date: 23rd May 2025

Clerk, Catfield Parish Council
catfieldparishcouncil@gmail.com
07555 197530

Public Attendance

Members of the public and press are welcome to attend.

At item 6.1, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration and will be followed by any County/District Councillors' reports.

AGENDA

1. Election of Chairman
2. Election of Vice-Chairman
3. Apologies and approval of absences
4. Declarations of interests
5. To approve as accurate Minutes of the previous meeting
6. Public Forum
 - 6.1 Public
 - 6.2 Cllr Taylor/Cllr Bayes Report
 - 6.3 Cllr Price Report
7. Matters Arising

Report on actions from the previous meeting
8. Planning
 - 8.1 PF/23/2004 & CD/25/0247 – Any update re retrospective planning and other issues re Store Galore Container sites. To include: Considering planning permission conditions imposed on Store Galore application PF/23/2004
 - 8.2 PF/23/0861 (AP/25/0010) – Appeal - Malthouse Corner, Malthouse Lane - Change of use of land for the formation of 1 Gypsy/Traveller pitch comprising the siting of 1 Mobile Home, and 1 Portacabin for ancillary residential use, associated hardstanding and fencing and installation of a sealed septic tank (part retrospective)
 - 8.3 ENF/22/-259 (AP/25/0011) – Appeal - Land to the northeast of Malthouse Lane, Ludham - Appeal against Enforcement Notice for Use of land for residential purposes
 - 8.4 CL/24/1249 – Any update re Appeal - Fenview, 3 Fenside Cottages – Lawful Development Certificate for existing use of land as residential garden
 - 8.5 North Norfolk Local Plan update

- 8.6 Any update re Parish Council's Planning Questionnaire response
- 8.7 Any other planning matters

9. Highways & Road Safety

- 9.1 Update re Village Hall Bus Shelter and/or Disabled Parking Bay works at Village Hall
- 9.2 Discuss new NCC Bus Shelter funding proposal
- 9.3 Respond to NNDC re Street Trading
- 9.4 Plumsgate Rd/Wood St/Lodge Rd junction signage
- 9.5 Any other Highways or road safety issues

10. Environmental

- 10.1 Catfield Action Team Update
- 10.2 To discuss any response re NCC's Investigation Report into the Flooding across Norfolk in Storm Babet
- 10.3 To discuss any response re FloGas Lighting
- 10.4 Any other Environmental issues

11. Correspondence

- To note correspondence received;
- 11.1 Re property at 7 Long Lane
- 11.2 Subject Access Request received

12. Any update re Village Hall Recreation Ground

13. Finance

- 13.1 Approval of the Annual Return Governance Statement
- 13.2 Approval of the Accounting Statements of the Annual Return
- 13.3 To note the Internal Auditors Report and discuss matters raised
- 13.4 To approve payments
- 13.5 Discuss direct debit option to pay employers NI
- 13.6 Discuss procedures to add replacement cheque signatory
- 13.7 Any other financial matters

14. Discuss and Review Insurance cover for policy renewal

15. To Review & Accept Policies

- 15.1 Data Protection policy
- 15.2 Code of Conduct policy

16. Parish Council email address requirements

17. Progress reports for Information (not discussed during the Annual Parish Meeting)

- 17.1 Village Hall
- 17.2 Poor's Trust
- 17.3 All Saints Church
- 17.4 Allotments
- 17.5 Any Other Reports

18. Matters for next Agenda and information

- To confirm the date of the next meeting, scheduled for **25th June 2025**.
- No decisions can be under this item, for information purposes only.

To exclude the public

Under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for item 18 of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act, i.e., information relating to any individual.

19. Employment review update & salary