

CATFIELD PARISH COUNCIL

To: Members of Catfield Parish Council

You are duly summoned to attend the next meeting of Catfield Parish Council to be held at 7.00pm on **Wednesday 30th April 2025** at Catfield Village Hall.

S Cunningham

Mrs Susie Cunningham

Date: 25th April 2025

Clerk, Catfield Parish Council
catfieldparishcouncil@gmail.com
07555 197530

Public Attendance

Members of the public and press are welcome to attend.

At item 4.1, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration and will be followed by any County/District Councillors' reports.

AGENDA

1. **Apologies and approval of absences**
2. **Declarations of interests**
3. **To approve as accurate Minutes of the previous meeting**
4. **Public Forum**
 - 4.1 Public
 - 4.2 Cllr Taylor/Cllr Bayes Report
 - 4.3 Cllr Price Report
5. **Matters Arising**

Report on actions from the previous meeting
6. **Planning**
 - 6.1 Update re Parish Council's Planning Questionnaire response
 - 6.2 PF/23/2004 & CD/25/0247– Any update re retrospective planning and other issues re Store Galore Container sites
 - 6.3 CL/24/1249 – Any update re Appeal - Fenview, 3 Fenside Cottages – Lawful Development Certificate for existing use of land as residential garden
 - 6.4 PF/25/0636 – Bluebell Cottage, 3A Chapelfield Close, NR29 5AT - Convert the existing garage space to create an accessible ground floor bedroom
 - 6.5 Any update re Malthouse Lane site
 - 6.6 Any update following the North Norfolk Local Plan Examination hearing
 - 6.7 Any other planning matters
7. **Highways & Road Safety**
 - 7.1 Update re new Village Hall Bus Shelter and/or Disabled Parking Bay at Village Hall
 - 7.2 Discuss new NCC Bus Shelter funding proposal
 - 7.3 Any other Highways or road safety issues

8. Environmental

- 8.1 Catfield Action Team Update
- 8.2 To discuss NCC's Investigation Report into the Flooding across Norfolk in Storm Babet (inc. School Road & Elderbush Lane)
- 8.3 FloGas Lighting
- 8.4 Any other Environmental issues

9. Correspondence

To note correspondence received;

- 9.1 Any correspondence received

10. Village Hall Recreation Ground

- 10.1 To discuss update re playground
- 10.2 To discuss booking for playground inspection

11. Finance

- 11.1 Sign off approved Year End Bank Reconciliation
- 11.2 Sign off approved Year End Accounts
- 11.3 Approval of the Certificate of Exemption
- 11.4 Approval of the Annual Return Governance Statement
- 11.5 Approval of the Accounting Statements of the Annual Return
- 11.6 To approve payments
- 11.7 Discuss procedures to add replacement cheque signatory
- 11.8 Any other financial matters

12. Review Insurance cover for policy renewal

13. To Review & Accept Policies

- 13.1 NALC Financial Regulations
- 13.2 Data Protection policy

14. Progress reports for information

- 14.1 Village Hall
- 14.2 Poor's Trust
 - 14.2.1 Trustee Vacancy
- 14.3 All Saints Church
- 14.4 Any Other Reports

15. To confirm the meeting date for the Clerk's annual review

16. Matters for next Agenda and information

To confirm the date of the next meeting, scheduled for **28th May 2025** and Annual Parish Meeting.
No decisions can be under this item, for information purposes only.