

CATFIELD PARISH COUNCIL

To: Members of Catfield Parish Council

You are duly summoned to attend the next meeting of Catfield Parish Council to be held at 7.00pm on **Wednesday 27th August 2025** at Catfield Village Hall.

S Cunningham

Mrs Susie Cunningham

Date: 21st August 2025

Clerk, Catfield Parish Council

catfieldparishcouncil@gmail.com

07555 197530

Public Attendance

Members of the public and press are welcome to attend.

At item 4.1, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration and will be followed by any County/District Councillors' reports.

AGENDA

1. **Apologies and approval of absences**
2. **Declarations of interests**
3. **To approve as accurate Minutes of the previous meeting**

4. **Public Forum**

- 4.1 Public
- 4.2 Cllr Taylor/Cllr Bayes Report
- 4.3 Cllr Price Report

5. **Matters Arising**

Report on actions from the previous meeting

6. **Planning**

- 6.1 RV/25/1465 & CV/25/1379 – Any update re Store Galore, Ludham Road - Part change of use of existing agricultural machinery workshop/store and haulage depot to incorporate a containerised self-storage facility (B8 storage) (retrospective), without complying to conditions 12 (acoustic fence scheme) and 13 (ceasing of containers along eastern boundary) of planning permission PF/23/2004 to revise the design of the boundary fence to the new design.
- 6.2 PF/23/0861 (AP/25/0010) – Any update re Malthouse Corner, Malthouse Lane - Change of use of land for the formation of 1 Gypsy/Traveller pitch comprising the siting of 1 Mobile Home, and 1 Portacabin for ancillary residential use, associated hardstanding and fencing and installation of a sealed septic tank (part retrospective) and ENF/22/-259 (AP/25/0011) – Appeal - Land to the northeast of Malthouse Lane, Ludham - Appeal against Enforcement Notice for Use of land for residential purposes
- 6.3 RV/25/1782 – Milestones Hospital - Removal of condition 13 (fire hydrant) of planning permission PF/21/3414 (Conversion of the former Milestones Hospital to a residential development consisting of 21 dwelling houses and internal renovation works throughout)
- 6.4 Any update re Parish Council's Planning Questionnaire
- 6.5 Any other planning matters

7. Village Hall

- 7.1 Recreation Ground – to discuss any update re play area
- 7.2 Discuss VHMC extraordinary meeting and update re proposed renovations

8. Highways & Road Safety

- 8.1 Proposed drainage works at Elderbush Lane
- 8.2 Any update re installed Bus Shelter and/or Disabled Parking Bay at Village Hall
- 8.3 To discuss potential grant funding application for a second Bus Shelter
- 8.4 Any other Highways or road safety issues

9. Environmental

- 9.1 Catfield Action Team (CAT) Update
- 9.2 CAT request for use of the Rond
- 9.3 NE Request - Land Access Request for SSSI Survey - Ant Broads & Marshes
- 9.4 To discuss any FloGas Lighting response
- 9.5 Any other Environmental issues

10. Correspondence

To note correspondence received;

- 10.1 Permission requested to restore section of the Rond

11. Finance

- 11.1 To approve payments
- 11.2 To review and agree Bank Reconciliation
- 11.3 To review and agree Accounts to date
- 11.4 Discuss update to add Clerk to account for payment upload
- 11.5 Sandholes rent invoicing
- 11.6 Training course for new Parish Councillor
- 11.7 Any other financial matters

12. To Review & Accept Policies

- 12.1 Data Protection policy
- 12.2 Grievance policy
- 12.3 Standing Orders (to include voting procedures)

13. Progress reports for Information

- 13.1 Poor's Trust
- 13.2 All Saints Church
- 13.3 Allotments
- 13.4 School
- 13.5 Any Other Reports

14. Matters for next Agenda and information

To confirm the date of the next meeting, scheduled for **24th September 2025**.

No decisions can be under this item, for information purposes only.