

CATFIELD PARISH COUNCIL

To: Members of Catfield Parish Council

You are duly summoned to attend the next meeting of Catfield Parish Council to be held at 7.00pm on **Wednesday 27th May 2026** at Catfield Village Hall.

S Cunningham

Mrs Susie Cunningham

Date: 21st May 2026

Clerk, Catfield Parish Council
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07555 197530

Public Attendance

Members of the public and press are welcome to attend.

At item 6.1, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration and will be followed by any County/District Councillors' reports.

AGENDA

1. **Election of Chairman**
2. **Election of Vice-Chairman**
3. **Apologies and approval of absences**
4. **Declarations of interests**
5. **To approve as accurate Minutes of the previous meeting**
6. **Public Forum**
 - 6.1 Public
 - 6.2 District/County Cllr Taylor / Cllr Bayes Report
7. **Matters Arising**

Report on actions from the previous meeting
8. **Planning**
 - 8.1 PO/26/0036 – Any update re Land south of Lea Road, Catfield - The erection of up to 10 dwellings and associated infrastructure with all matters reserved except access.
 - 8.2 PF/26/0494 - Caravan On, Malthouse Lane, Catfield - Material change of use of land to use as a residential caravan site for 1 Gypsy/Traveller pitch comprising the siting of 1 mobile home, 1 touring caravan, 1 portacabin for ancillary residential use, associated hardstanding, fencing, new vehicle access and installation of a package treatment plant (Part retrospective)
 - 8.3 CD/25/1379 – Any update re Store Galore, Ludham Road - Discharge of conditions 5 (French drain details) & 14 (Secure Access Scheme) of planning permission PF/23/2004 (Part change of use of existing agricultural machinery workshop/store and haulage depot to incorporate a containerised self-storage facility (B8 storage) (retrospective)). Can include any reference to PF/23/2004 & CD/25/0257.
 - 8.4 Any update re Fenview, 3 Fenside Cottages – Lawful Development Certificate for existing use of land as residential garden
 - 8.5 Any other planning matters

9. Highways & Road Safety

- 9.1 To discuss changes to bus schedule/route
- 9.2 New bus shelter update
- 9.3 Any other Highways or road safety issues

10. Village Hall

- 10.1 Recreation Ground – to discuss update re play area (including Section 106, deposit and predicted Cashflow)
- 10.2 Any update re Village Hall renovations
- 10.3 To discuss potential amendments to existing VH lease
- 10.4 Any other VH issues

11. Finance

- 11.1 Review and approve Asset Register
- 11.2 Approval of the Annual Return Governance Statement
- 11.3 Approval of the Accounting Statements of the Annual Return
- 11.4 To note the Internal Auditors Report and discuss matters raised
- 11.5 To approve payments
- 11.6 Clerk mobile phone and computer
- 11.7 Any other financial matters

12. Review Insurance renewal

13. Environmental

- 13.1 Catfield Action Team (CAT) Update
- 13.2 Any update re Deer Culling in Catfield
- 13.3 Butterfly Conservation & Catfield Fen
- 13.4 Discuss Sandholes tree work quotes
- 13.5 Hedge Cutting
- 13.6 Any other environmental issues

14. Correspondence

- To note correspondence received;
- 14.1 Children's Football
- 14.2 Any other Correspondence received

15. To review & accept policies - Financial Regulations

16. Progress reports for Information - Any Other Reports not discussed at the APM

17. Matters for next Agenda and information

- To confirm the date of the next meeting, scheduled for **7pm** on **24th June 2026**.
- No decisions can be under this item, for information purposes only.

To exclude the public

Under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for item 19 of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act, i.e., information relating to any individual.

18. Employment review update & salary